

Event Name:	Waterbeach Fun Dog Show	Date:	25/06/2023	Venue:	Waterbeach Recreation Ground
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(1) Activity / Area of Concern	(2) Hazards Identified	(3) Persons at Risk	(4) Current Risk Factor (high, medium or low)	(5) Actions to be Taken to Minimize each Risk	(6) New Risk Factor (high, medium or low)
SITE	MANAGEMENT:-				
Public Entrance / Exit	Risk of injury at public entrance / exit	Members of the public	Medium	Signposted from public car park. Entrance / exit constructed to allow easy access for disabled people. Entry supervised by identifiable marshals. First Aiders and Emergency Aid on site. Catering outlets located away from entry or exit points	Low
Emergency evacuation procedure	Fire; Terrorist attack; Storm	Members of the public	High	Procedure in place for emergency evacuation - to include methods of egress; marshals; information boards for public; PA system and how the emergency services are contacted and by whom in the event of an emergency.	Medium
Very wet weather on the day	Vehicles unable to get off grass; public slip over; ground damaged	Members of the public	Medium	Conditions to be assessed. Prohibit parking on grass in very poor conditions. Hard standing parking available.	Low
PA System	Injuries caused by trips from cables, electrical shock	Members of the public. Users of PA System	Medium	Set up by competent trained person, cables managed, PAT tested equipment, circuit breaker	Low
Care of children	Lost children	Members of the public – children	High	Clearly identified “lost children” point. Identifiable marshals. PA system in place	Medium
Toilet provision	Not enough toilets	Members of the public	Medium	Use public toilets on site and Tillage Hall	Low

First Aid	Minor injuries – insect bites, heat stroke, general accidents	Members of the public	Medium	Provide adequate First Aid.	Low
Car Parking (Access for emergency vehicles)	Injuries caused by moving vehicles	Members of the public – especially children / competitors	Medium	Designated signed parking areas. Drive to be kept clear to allow access for emergency vehicles. Mandatory 5 mph speed limit enforced by signs. Car parking supervised by identifiable marshals wearing high visibility jackets carrying mobile radio to summon assistance from Control. First Aiders on site. Specially designated area for disabled parking near the entrance.	Low
Litter	Litter or other debris generated by event	(Complaints from) Members of the public Parish Council	Medium	Ensure that a litter pick is pre-arranged and undertaken by event organiser/volunteers immediately after the event.	Low
Risk of fire	Burn or smoke injuries	Members of the public especially people with disabilities and children / staff / event participants / contractors	Medium	Ensuring that there is adequate fire safety equipment and that it is maintained. PA system available to broadcast any evacuation	Low
Crowd management (Marshalls)	Pinch points; Over-crowding; Potential conflict re entry to event	Members of the public – senior citizens / children / disabled people	High	PA system in place. Appropriate number of identifiable marshals on site, with radio system. Marshalls to be fully briefed prior to event.	Medium
Moving vehicles	Injuries caused by moving vehicles	Members of the public / competitors	Medium	Vehicle movement kept to minimum. Arena isolated by barriers to keep public away from moving exhibits. Mandatory 5 mph speed limit enforced by signs and identifiable marshals carrying mobile radios to summon assistance from Control. First Aiders on site.	Low

ACTIVITIES:-					
Catering – food / drink	Food poisoning	Members of the public	Medium	Hygiene standards to be followed.	Low
	Fire	Staff / members of the public	Medium	Fire extinguisher in Tillage Hall	Low
Cash Collectors	Risk of theft / injury to cash collectors	Competitors / members of the public	Medium	All cash collection points to have mobile radios. Fully instructed inconspicuous persons carrying mobile radios to summon assistance if necessary to make regular collections from cash collection points. Cash to be removed to secure area for counting and subsequent banking.	Low

Dog show 2 Show Rings	Uneven ground	Competitors / dogs	Low	Check for ruts or holes prior to event, fill in if required	Low
	Dog health / injuries	Dogs	Low	Have assistance on call. Have quarantined area with dog first aid equipment.	Low
	Heat exhaustion	Competitors / dogs	Medium	Ensure water available on site & signposted	Low
	Dog faeces	Competitors/ dogs / visitors / general public	Medium	Ensure all faeces immediately collected and placed in refuse sacks. Ensure removed from site	Low
	Tripping over dog show rings	Members of the public / competitors	Medium	Wrap hazard tape around rings.	Low
Children Helping	Excited dogs, children unaware of dangers & consequences	Children	Medium	Ensure children are supervised when helping. Give clear directions to children what is expected of them.	Low
Children – not helping	Dogs, moving vehicles	Children	Medium	Children should be supervised at all times. Children will be made aware of how to behave around dogs. Dogs supervised at all times.	Low
Ring Queues (2)	Excited dogs, distracted owners, hot weather	People or dogs	High	Queues to be kept short. Caller to be positioned so handlers do not have to cross a queue to book in.	Medium

Stalls (tombola, bric-a-brac, books, toys, etc)	Collapsing tables	Members of the public / stall holders	Medium	Ensure tables are sturdy, prevent overloading	Low
	Unsuitable goods	Members of the public	Medium	Ensure no electrical equipment or non British Standard toys, unsuitable material for children, pirated films or music, etc	Low
Marquee / gazebo	Guy ropes/stakes trip hazard	Members of the public / staff	Medium	Only competent/trained persons to erect marquee/gazebo. Access to any electricity supply if required must be connected by qualified electrician	Low

Name of person completing Risk Assessment (printed):Rachel Evans BSc (Hons) (IOSH).....

Signature:*Rachel Evans*..... Date:14/04/2023.....